

THIRD INTERREGIONAL DIALOGUE ON
**EDUCATION AND DEVELOPMENT IN
LATIN AMERICA, THE CARIBBEAN,
AFRICA AND EUROPE**

3-7 NOVEMBER 2025

BOGOTÁ, COLOMBIA

HOSTED BY **UNIVERSIDAD EAN**

LOGISTICAL INFORMATION

PRACTICAL INFORMATION FOR TRAVEL

HOTEL RECOMMENDATIONS

For a comfortable and convenient stay, we suggest the following hotels located near the event venue:

■ **Radisson Bogotá Metrotel** ★★★★★

Calle 74 # 13-27 Bogotá, Colombia

To make a reservation you should contact:

LAURA JOHANNA DÍAZ POSADA

Mobile: +57 323 220 9520

WhatsApp: <https://wa.me/message/VJZALLEKCR4KB1>

Email: laura.diaz@metrotel74.com

and use the code: **INTERREGIONAL DIALOGUE OBREAL**

Price per night (using the event code and booking before October 10th): **COP 297.500,00**

Distance from the venue: 🚶 11 min

■ **Mercure Bogotá BH Retiro** ★★★★★

Av Cl 80 # 10-11, Bogotá, Colombia

Guests can book their stay at the Obreal rate using the [LINK MERCURE](#)

Price per night (using the event code and booking before October 10th): **COP 320.000,00**

Distance from the venue: 🚶 4 min

LOGISTICAL NOTE AND PRACTICAL INFORMATION

■ JW Marriott ★★★★★

CALLE 85 # 12-66 Bogotá, Colombia

Guests can book their stay at [LINK JW MARRIOTT](#)

Price per night (using the event link and booking before October 10th): **COP 600,000**

Distance from the venue: 🚶 13 min

■ EK Hotel ★★★★★

CALLE 90 # 11-13 Bogotá, Colombia

Guests can book their stay at the Obreal rate using the following [LINK EK HOTEL](#)

Price per night (using the event code and booking before October 10th): **COP 610,000**

Distance from the venue: 🚶 17 min

■ Hotel BH La Quinta ★★★★★

CALLE 5 # 74-52 Bogotá, Colombia

Guests can book their stay at the Obreal rate using the link [HOTEL BH LA QUINTA](#)

Price per night (using the event code and booking before October 10th): **COP 310,000**

Distance from the venue: 🚶 17 min

ENTERING REQUIREMENTS

All travelers arriving in Colombia must be in possession of a **valid national passport** and the **corresponding visa issued by the Colombian authorities** when required. If you have any doubts, be sure to get in touch with the consulate of Colombia in your country as soon as possible.

VISA REQUIREMENTS TO ENTER COLOMBIA

As per Colombian immigration laws, some countries are exempt from the visa requirements, and several others are exempt from visa requirements if the visit does not exceed 90 days. More information on visa requirements and exemptions can be found [here](#).

Travelers from countries that require a visa, should follow the steps outlined by the Colombian Ministry of Foreign Affairs [here](#). The Colombian Ministry of Foreign Affairs strongly suggests applying for a visa at least 34 days before traveling.

You can also request assistance to apply for a visa online at the Colombian Consulate in your country or region. The organizers can provide the supporting documents for the visa application when required.

The organizers are not responsible for any error when filling the form. This process is the individual responsibility of attendants. Make sure to carry your visa confirmation with you at all times.

VACCINATIONS

No vaccines are mandatory or requested upon entry to Colombia, however, yellow fever vaccine is highly recommended for visitors, especially those planning to individually visit warm-weather towns in the country. Bogotá is not usually a yellow fever hot spot. However, some countries might required the yelow fever vaccine after visiting Colombia or making an stop over in some Latin American Countries, please check the re-entering requierements of you country of origin.

SECURITY

Bogotá is generally considered a safe city, but like in every other major city, there are always petty theft concerns (pickpocketing, mugging or scams are the usual concerns). Crime is not common in the city, but visitors are expected to exercise reasonable caution when moving alone through the city.

EMERGENCY MEDICAL SERVICE

It will be the responsibility of each participant to contract a general travel assistance insurance to cover eventual expenses due to health problems during the days spent in Colombia, since the event ´s organization will not be responsible for this type of unforeseen events.

Medical attention in Bogotá is fairly accessible and good health insurances can provide a very complete coverage in various clinics and hospitals.

PRACTICAL INFORMATION ABOUT THE EVENT

VENUE

The event will take place at the Universidad EAN located in Bogotá, Colombia

Address: Calle 79 # 11-45, Bogotá



CHECK-IN AT THE VENUE

Upon arrival at the venue, please proceed to the check-in desk to register for the event. You will be required to present your passport at the time of check-in.

Make sure to bring it with you and keep it with you at all times throughout the event activities.

TRANSFERS FROM AND TO THE AIRPORT

The organization does not offer airport transfers to or from the venue. Please contact the hotel for special pricing.

TRANSFERS FROM HOTELS TO VENUE

The organization does not offer transfers because all of the suggested hotels are within walking distance of the venue.

The hotels offer transfer services at a reasonable price. If you would like to use them, we suggest booking in advance and being aware of the traffic in Bogotá, which could cause delays.

The organization will not cover any costs related to these issues.

WORKING LANGUAGES

The Interregional Dialogue will be held in both English and Spanish. Simultaneous interpretation will be provided in English, Spanish, and French for all plenary sessions.

GENERAL INFORMATION ABOUT COLOMBIA AND BOGOTÁ

The Republic of Colombia is located in the North-West corner of South America, connecting the continent with Central America.

The country of 1.1 million square kilometers has access to both the Atlantic and Pacific oceans and has multiple weathers across its geography with temperatures ranging from 8°C to 40°C.

The capital of Colombia, Bogotá, is located in the center of the country and sits at 2.600 meters above the sea level in a plateau in the Andean Mountain range. Bogotá is a vibrant city with a very active cultural and commercial setting and is home to numerous cultural and natural attractions. More information on Bogotá can be found [here](#).

CURRENCY

The official currency is the Colombian Peso (COP). There are bills of \$2.000, \$5.000, \$10.000, \$20.000, \$50.000, \$100.000 pesos, and coins of \$50, \$100, \$200, \$500, and \$1.000 pesos.

Major credit cards (Visa, MasterCard and American Express) are widely accepted in shopping malls, restaurants, and ATMs.

Only local currency can be withdrawn from ATMs.

One dollar is equivalent to around \$4.200 Colombian Pesos (COP).

WEATHER

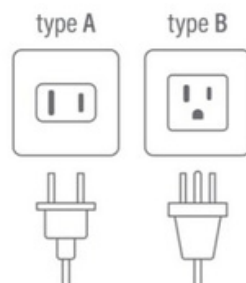
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EMERGENCY MEDICAL SERVICE

Bogotá's temperature is colder than the country's average and it can go from 5°C in cold nights to 19°C in warm afternoons. Sweaters, work shirts, ties, and full suits are among usual clothes in business settings in the city, however all business casual dress codes are recommended in the city.

VOLTAGE

For Colombia there are two associated plug types, types A and B. Plug types A and B are shown in the following image:



LOCAL TIME

The time zone in Colombia (COT) is GMT-5. There is no variation through the summer or winter as Colombia is located close to the Equator.

TRADE, HOURS AND OTHERS

Banks and exchange offices: Monday to Friday, between 08:00 am and 4:00 pm, Saturdays between 08:00 AM and 12:00 PM

Commercial offices: generally, from 9 am to 9pm

Stores and businesses: Monday to Sunday, 9 am to 9 pm.

Coffee shops: they are usually open.

Restaurants: lunch is served from 12:30 pm and dinner from 6:30 pm onwards. Many of them offer fast food at all hours.

It is customary to leave 10% of the service charge in coffee shops and restaurants and to tip door attendants, baggage handlers and show ushers.

PHONE CALLS

The international country code is +57, and Bogotá's city code is 1. Therefore, calls coming to Bogotá should have the local phone number preceded by +571.